Sales & Traffic Assistant

WDEF-TV, Chattanooga, TN, has an immediate opening for a Sales & Traffic Assistant.  The ideal candidate should have extensive computer skills, data entry/database management experience and experience with Microsoft Word, PowerPoint and Excel. Position requires strong organizational and analytical skills, excellent written and oral communication skills, attention to detail, and the ability to accomplish multiple tasks on deadline.  Experience in broadcast sales & traffic is a plus.  Send cover letter and references with resume. EEO M/F/D/V.  Must pass pre-employment background and drug screening.  Please send resume to Human Resources: WDEF-TV, 3300 Broad Street, Chattanooga, TN 37408 or email hr@wdef.com or fax to: 423-785-1217. No phone calls please.